

DRAFT MINUTES OF THE MANATON PARISH COUNCIL MEETING

MONDAY, 12th JANUARY 2026 AT 7.00 PM AT MANATON PARISH HALL

Present: Cllr W Boughey (Chair), Cllrs C Frampton (Vice Chair) Cllr S Mount, Cllr P Martin,
Cllr B Warne, Cllr M Wylie

In attendance: Parish Clerk, Lucie Moorese

The meeting commenced at 7.00pm

AGENDA ITEM			Action
ITEM 1 – The Chair to open the meeting and receive and approve apologies for absence. Cllr J Kidner, DCC Cllr S Morgan and DNPA Rob Steemson sent their apologies			
ITEM 2 – Declarations of interest - None			
ITEM 3 – Public participation - No public in attendance			
ITEM 4 - County & District Councillor reports No District or County Councillors’ reports had been received			
ITEM 5 – To approve minutes of Parish Council Meeting on 10 th November 2025 and 8 th December 2025 The Minutes having been previously circulated were considered with the Council approving both sets of Minutes. The Chairman signed the final versions.			
ITEM 6 - Matters arising Road Salt: A query was raised regarding road salt, but it was deferred to be discussed under Highways.			
ITEM 7 - Finances, payments due, accounts and budget 7.1 The Schedule of Payments (previously circulated to the Councillors) was presented and it was agreed by all that the following payments should be made:			Clerk
Mr B Warne	£576.24	Boardwalk sleepers (Invoice received)	
Mrs L Moorese	£252.10	Salary and mileage	
HMRC	£57.40	PAYE – Lucie Moorese	
Noted following payment by BACS 13 th January 2026			
Business Services at CAS Ltd	£551.21		
7.2 The Bank Reconciliation for December 2025, which had been previously circulated to the Councillors, was agreed by all. It was noted that interest payments on the account now largely offset bank charges.			
7.3 and 7.4 The accounts for the period ending 31 st December 2025 were presented, together with the Budget update for the same period and were duly accepted.			
7.5 Precept for 2026-27 :The Council discussed a proposed 4% precept increase to keep pace with inflation. The Council formally approved the budget and a precept figure of £7,774.30. Deadline for submission being 30th January 2026. The Council noted they currently hold approximately £11,500 in the main account. With estimated liabilities of £2,000 for the remainder of the year, it was agreed that surplus funds should be formally designated as reserves for emergencies (e.g., storm damage).			
7.6 Insurance Renewal for 12 th January 2026: Confirmation that £541.22 would be paid for 13 th January 2026 but awaiting confirmation from the Insurance Company concerning number of active and regular volunteers as well as the Road Warden Scheme.			
ITEM 8 - Parish Council Matters 8.1 Update on the Parish Council’s website It was noted that Cllrs Frampton and Martin will meet shortly to finalise outstanding website matters, delayed due to Cllr Frampton’s illness over the Christmas period. The Clerk highlighted new AGAR 2025-26 audit requirements under “Assertion 10” relating to website accessibility and the presentation of published documents, which now form part of the annual audit. The website provider is to be asked to confirm compliance with these requirements, including accessibility standards.			CF/PM
ITEM 9 – Planning Planning Application Ref 0010/26 Ref 0012/26: Half Moon, Manaton, Newton Abbot TQ13 9OJ The Council reviewed various applications for conservatory alterations for this property. It was agreed to request extensions on the applications for comments until after the next meeting to allow Cllr Kidner to review the details.			Clerk/JK
ITEM 10 – Highways Cllr Mount reported progress on pothole issues, noting that recent road damage has been marked for attention. It was confirmed that grit salt has been delivered to the bus shelter and is available for residents to use on public highways only, with discretion for vulnerable residents. Guidance on correct use will be circulated by email and displayed at the shelter, and the condition of existing salt bins will be checked. Cllr Mount asked to be excused due to health reasons and left the meeting at 7.30pm.			SM

AGENDA ITEM	Action
ITEM 11 - Parish Assets Assets South : Cllr Warne reported that a fallen tree on a local footpath remains an issue. It is understood that the next formal tree inspection is due in the Summer. Assets North : Cllr Martin had nothing to report except that the trimming of the laurel bushes at the lower bus shelter was noted and welcomed. He has moved the bench from the Green to the games court. It was agreed not to move the other benches under cover over the winter. DNPA Rob Steemson provided a written update on public rights of way advising that there are currently no issues. He also reported that the new owners of Wingstone Manor (whose land includes Hayne Down), are engaging positively with land management initiatives, and a previously reported fallen tree on the path to Hayne Down has now been cleared.	BW PM
ITEM 12 - To receive a report from the Council representative on the Games Court Committee : Nothing to report.	
ITEM 13 – To receive a report from the Council representative on the Parish Hall Committee Cllr Wylie informed the Councillors. • Curry Night: 23rd January 2026 with music but no dancers • Plant Sale: Sunday, 17th May. • Market/Coffee Morning: Next week's market will be a coffee-morning format.	
ITEM 14 – Correspondence Received The Chair reported receipt of information from Devon County Council regarding the Road Warden scheme, including an agreement and training requirements, noting that the scheme is already operating in other parishes.	
ITEM 15 - Date of next meeting : 9th February 2026 Cllr Frampton advised that she would be unable to attend the next Parish Council Meeting.	
ITEM 16 – AOB The Parish Clerk formally tendered their resignation, providing five weeks' notice. The last day of employment being Friday, 13th February 2026. The Council discussed options for a replacement, including advertising through the Devon Association of Local Councils (DALC).	
ITEM 17 - Matters for future consideration. a. Requests for agenda items from Councillors - none Requests for agenda items from members of the public - none	

Close of meeting: The meeting closed at 7.55 pm.

Approved by Manaton Parish Council and signed by the Chair Date:.....